



# Co-op Presentation Evaluation

## Student Information

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Student Name:

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Program:

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Work Term Period:                       Winter (Jan – Apr)                      Year:

Summer (May – Aug)

Fall (Sept – Dec)

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## Employer Information

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Name of Organization (Please Print):

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Supervisor's Name (Please Print):

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Supervisor's Phone Number:

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Supervisor's Email Address:

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Supervisor's Signature:

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## Presentation Details

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Title:

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Date of Presentation:

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Length of Presentation:

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# Presentation Evaluation

## TECHNICAL CONTENT

	Excellent	Good	Satisfactory	Unsatisfactory	N/A	Comments
Suitability of topic	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Understanding of topic	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Analytical content	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Thoroughness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Appropriate tables/figures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Usefulness of information	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Self-contained	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

## DELIVERY

	Excellent	Good	Satisfactory	Unsatisfactory	N/A	Comments
Speaks clearly	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Maintain eye contact	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Clarity and conciseness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Use of formal language	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Well-rehearsed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

## VISUAL AIDS

	Excellent	Good	Satisfactory	Unsatisfactory	N/A	Comments
Appropriate structure/format	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Clear and logical structure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Graphs and figures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Adequate number of slides	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
References cited appropriately	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Text spelling/grammar	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

## EVALUATOR'S COMMENTS

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## OVERALL REPORT GRADE

Excellent

Good

Satisfactory

Unsatisfactory